

Planned Maintenance Agreement



2310 Old Alpharetta Rd.
 Cumming, GA 30041
 770-888-3690
 www.hansardhvac.com

Begin Date _____
 End Date _____
 Agreement Number _____

We agree to provide you with two maintenance calls each contract year, one each heating and cooling season. During these calls, we will inspect your heating and/or cooling system, and advise you of any needed repairs. No repairs will be made without your approval. The goal of planned maintenance is to extend the life and maintain the efficiency of your equipment, reduce the need for future repairs, and optimize the comfort and quality of your indoor air.

CUSTOMER NAME & ADDRESS

 E-MAIL _____
 PHONE _____

LOCATION OF EQUIPMENT

 PHONE _____

EQUIPMENT	BRAND	APPROX. AGE	MODEL NO.	SERIAL NO.

Check Points:

- Measure Voltage & Amperage
- Clean Heat Exchanger
- Tighten Pulleys and Belts
- Check Contacts
- Check Relays
- Clean or Replace Standard Filters
- Check Electric Heat Strips
- Check Condensation Pump
- Clean Condensation Drain
- Monitor Refrigerant Pressure
- Check for Visible Refrigerant Leaks
- Tighten Electrical Connections
- Test Safety Controls
- Adjust & Clean Blower Assembly
- Check Motors
- Detect Vibration Noise
- Check Indoor Coil
- Adjust Burner Assembly
- Check Ignition Assembly

Note: Cleaning, tightening or adjusting is only done if needed

AIR CONDITIONING HEATING

The following filters will be changed with each tune-up:

FILTER #1 _____ x _____ x _____ FILTER #3 _____ x _____ x _____
 FILTER #2 _____ x _____ x _____ FILTER #4 _____ x _____ x _____

COMMENTS:

TERMS OF INVESTMENT

ONE YEAR

TWO YEARS

THREE YEARS

Investment \$ _____
 No. of Tune-ups _____

Investment \$ _____
 No. of Tune-ups _____

Investment \$ _____
 No. of Tune-ups _____

Additional Benefits:

- Discount on Repairs
- Priority Service
- No Overtime Labor Charges
- Agreement is Transferrable
- We Call You to Schedule

Payment: VISA MasterCard _____ Check Amount \$ _____

Acct. # _____ Exp. Date _____

Company Approval _____ Date _____

Customer Approval _____ Date _____